



2007 Summer Camp Season Terms & Conditions of Enrollment

Please carefully read the following Terms & Conditions of Enrollment which represent the agreement between the Parent(s)/Guardian(s) ("Parents") identified on the registration/information forms and Adventure Valley ("AV"). If you are registering more than one child, every reference to camper should be read as campers.

1. FINANCIAL INFORMATION & KEY DATES

- (a) The Adventure Valley 2007 camp season will operate for eight (8) weeks: Tuesday, July 3, 2007 to Friday, August 24, 2007. Camp will not operate on the Civic Holiday, Monday, August 6, 2007. The regular camp day is from 9 am to 4 pm.
- (b) A deposit of \$400 per camper is required to confirm registration. This deposit is applied to the camp fees. The following forms must be fully completed, signed and dated by the Parent of the camper and must be accompanied by the deposit: Camper Information Form, Family Registration Form and Payment Information Form.
- (c) A 5% discount off fees will be given for each camper after the first in the same immediate family. The discount will apply to the lower camp fee, if applicable.
- (d) There are no customized sessions to accommodate known future absence such as overnight camp, family vacations, special events, or anything else that necessitates missing camp.
- (e) Cheques must be made payable to ADVENTURE VALLEY. Visa or cash are also accepted.
- (f) Enrollment is only valid when accepted by the Executive Director of AV. The Executive Director reserves the unrestricted right to refuse enrollment if, in her opinion, that decision is in the best interests of AV.
- (g) Specific group sizes means that space is limited. AV reserves the right to turn down enrollment for a camper due to lack of space. By limiting our numbers in groups as well as our overall enrollment numbers, we can ensure the optimal quality of each camper's experience.
- (h) Registrations are not transferable from one camper to another.
- (i) Applications will be finalized and campers will only be considered registered and permitted to attend camp when all of the required paperwork is complete (including, but not limited to Camper Information Form, Family Registration Form, Payment Information Form, Health Information and Consent Form) and when the fees are paid in full. Please choose one of the following methods of payment:

Early Payment Plan - 5% Discount - Deposit and post-dated cheque/Visa for the balance dated December 1, 2006.

May 1st Payment - Deposit and post-dated cheques/Visa for the balance dated May 1, 2007.

Monthly Payment Plan - Deposit and five post-dated cheques/Visa, January 15, 2007 to May 15, 2007.

Payment in Full - Please note: Fees for campers registered after May 1, 2007 must be paid in full upon registration.

- ⇒ **Save up to \$400 by OPTING OUT OF OUR BUS TRANSPORTATION** - Deduct \$50/camper/week
- ⇒ **Sibling Discount** - 5% discount off fees for each camper after the first in the same immediate family. The discount will apply to the lower camp fee, if applicable.
- ⇒ **Insurance Policy For Extended Absences Due to a Doctor-Verified Illness or Injury** - \$10/Week

(j) In the event of a payment returned unpaid, an NSF cheque, or a declined Visa payment, there will be a \$25 service charge and all future payments for any outstanding amounts will have to be in the form of either cash or a certified cheque. If any amount is referred for collection or requires filing of legal action, Parents agree to pay collection, lawyers and all other fees associated with the collection or action.

(k) 2% interest per month will be applied to any outstanding balance after May 1, 2007, or May 15, 2007 in the case of the Monthly Payment Plan.

(l) Fees include door-to-door bus transportation within our stated boundaries, lunches, snacks, barbecues, towel service and AV camp bag. Day camp fees are not subject to GST.

(m) Changes to the dates of registration for an equal or greater number of weeks will only be made prior to May 1, 2007, if these changes can be accommodated by AV. Any requests for changes must be made in writing. Any changes to the dates of registration to a lesser number of weeks will be considered a cancellation and subject to the May 1st deadline and a \$200 cancellation fee.

(n) Campers who are not registered for the full 8-week session have the opportunity, if space is available, to extend their stay. However, there is no guarantee that there will be space to accommodate extensions.

(o) In the event of withdrawal/cancellation, the deposit and any fee payments will be refunded (less a service charge of \$200 per camper) provided written notice is received prior to May 1, 2007. After that date there will be no refund of fees. In the event of withdrawal/cancellation, AV will not apply deposits or fees to siblings.

(p) Parents understand that AV has limited enrollment, trained staff and fixed operating costs; and that these commitments remain essentially the same regardless of camper attendance. Therefore, after May 1, 2007, there will no make-up days or refunds given for absence, illness, cancellation, family vacations, special events, inclement weather, acts of God, or early withdrawal of a camper, regardless of circumstances. The only exception is in the case of a doctor-verified illness of more than four (4) consecutive camp days, under the conditions of our Extended Absence Insurance Policy. No other refunds or credits are possible.

(q) Insurance Policy For Extended Absences Due to a Doctor-Verified Illness or Injury: Insurance is available at the time of enrollment for a premium of \$10 per week. Should a camper become ill or injured during the course of his/her enrollment, and therefore be required to miss four (4) consecutive days of his/her regularly scheduled enrollment, the following provisions shall be available with written verification from the camper's doctor:

- i. Receive a proportional refund of camp fees for those days in excess of the four days. The four days are equivalent to a deductible. Refunds will be processed by the last business day of September;
- or
- ii. Receive a credit toward the following summer for all days missed, without consideration of the four (4) days missed and therefore no deductible. The credit shall be held on file for one year and is not refundable or transferable.

There will be no refunds given after May 1, 2007 if you do not have this insurance. If coverage is desired, please check the space provided on the Payment Information Form and add the correct premium to your deposit.

2. TRANSPORTATION

(a) It is understood that buses are scheduled to arrive at camp between 8:30 and 9:00 each morning; Buses are scheduled to depart from camp at 4:00 each afternoon.

(b) Parents must understand that the camp will help facilitate carpooling arrangements by providing lists of names, addresses, phone numbers, email addresses, and session dates to other consenting parents interested in carpooling. We are pleased to supply the information but AV will not assume any responsibility or liability for the arrangements that are made and will not be responsible in any way for any issues, concerns, problems, etc. that arise out of these arrangements. Please be advised that any carpool arrangements are the sole responsibility of the Parents and are made independent of AV.

We will require notification about any carpool arrangements, as well as written authorization from you in order for us to release your child to your established carpool members.

(c) Someone must be home when the camper is dropped off at the end of the day. In the event that either no one is home or the individual is not recognized as someone previously documented as authorized to receive the camper (including siblings, nanny, grandparents, neighbor) the camper will be returned to AV, or, if possible will be returned home at the end of the bus route. Parents will then be responsible for a \$25 fee to cover the costs related to the delay.

(d) AV reserves the right to delay departures and/or to hold the campers and staff safely indoors when there are unusual or unsafe circumstances, such as severe inclement weather, power failure, etc.

(e) AV will require written permission from parents in order to allow a camper to be dropped off at home without adult supervision. The camper must be at least ten years of age, and parents must make the necessary and adequate provisions for the camper's safety, protection and care under these circumstances.

(f) Changes to the usual transportation arrangements, (early pick-ups, bus changes, route changes, etc.) will only be made if they can be accommodated by AV.

(g) Campers who are leaving camp by car must be picked up at the regular dismissal time (between 4:00 and 4:15 pm) unless alternate arrangements were made with AV. Campers who are not picked up on time will be brought to the camp office to await pick-up. In this case, and at the discretion of the Executive Director, there will be a charge of \$25 for any time up to one hour late, per camper, and \$1 per minute thereafter for the care of each camper.

3. HEALTH & WELL-BEING

(a) Health Information and Consent Forms will be mailed in the Spring to all registered campers. These forms must be fully completed, signed by the Parent, and returned to AV by May 15, 2007. When we have a fully completed Health Information and Consent Form for this camper, registration will then be finalized and the camper will be permitted to attend camp and to participate in camp activities.

(b) In the event of an emergency, Parents understand that AV will make every reasonable attempt to contact the Parents and/or emergency contacts. In the event that the Parents cannot be reached, Parents hereby agree that they are giving AV officials the authority to take any such actions as they reasonably deem necessary. This includes but is not limited to providing or arranging for medical care or granting permission to the hospital/physician to hospitalize and secure treatment for the camper. Parents will be responsible for all transportation, hospital, medical and medication charges incurred.

(c) Since changes could arise from the time of enrollment until camp begins, as well as throughout the camper's period of registration at camp, it is the responsibility of Parents to notify AV of any such changes. This includes but is not limited to changes related to the camper's physical or emotional health, parent's marital status, address or phone numbers, individuals authorized to pick up camper, or emergency contacts.

(d) Subject to any health conditions and/or dietary restrictions identified by the Parents on the Health Information and Consent Form, Parents confirm that the camper is permitted to consume all meals and snacks provided by AV.

4. AUTHORIZATION

(a) AV will assume that the listed emergency contacts and the individuals authorized for release ("authorized persons") as stated on the Family Registration Form, is all acceptable to both parents unless a parent notifies AV in writing that they refuse or withdraw their permission in respect to any of these authorized persons. Parents are responsible for notifying the other Parent of this and any other related information.

(b) It is the responsibility of the Parents to provide AV with any court orders or other legal documents that a parent claims limits the parental rights of the other parent. By requesting that AV rely on any such documentation, the requesting parent is thereby agreeing to release, indemnify and hold harmless AV from any claims by the other parent as a result of AV acting upon such directives. If there is any disagreement between the parents as to the allowable authorized persons, and there is no appropriate legal documentation, AV shall only accept individuals as authorized persons who are mutually agreed between the Parents. In the event that parents are unable or unwilling to efficiently and clearly identify authorized persons to AV and facilitate pick-up, drop-off and other necessary arrangements, the Executive Director may, in her sole discretion, determine that the camper's registration at AV will be immediately or subsequently terminated. In such circumstances, the Executive Director reserves the right to deny any reimbursement of fees.

5. BEHAVIOUR

(a) We are happy to accommodate campers with special needs, but in order for us to be able to help campers have an enjoyable experience at camp, we ask that Parents notify AV of the child's needs prior to registering for camp. The camp must be aware of any medical conditions, life-threatening allergies, behavioural, psychological or emotional concerns, or other special needs. Some parents are hesitant to share this sort of information for fear that their child may be denied enrollment. While we hope to offer camp to as wide a range of campers as possible, it is essential that we are well informed and able to accommodate the needs of each camper before accepting their enrollment and/or in order to plan accordingly.

(b) If it is determined that a camper has special needs or behaviour that requires extra care and supervision in order for them to safely remain at camp, and in the opinion of the Executive Director, it is reasonable and possible for AV to provide this additional supervision, it is understood that this additional cost will be assumed by the Parents.

(c) AV reserves the right to immediately and summarily dismiss any camper for conduct or behaviour which, in the opinion of the Executive Director is deemed to be detrimental or disruptive to him/herself, to the camp program, or to other campers or staff, and is therefore in the best interest of the camper and/or the camp. In such an event, it is understood that at the discretion of the Executive Director, either no refund or a proportionate refund, minus a \$200 administrative charge may be made. The refund, if any, will be processed by the last business day in September.

(d) Everyone at camp has the right to a safe, positive and fun experience. Campers are expected to abide by the rules and regulations established by AV and to treat other campers and staff with respect and dignity at all times. AV reserves the right to implement an established process and/or suspend and/or terminate the stay of any camper, without reimbursement, who violates the camper Code of Conduct based on the guidelines and policies of AV.

The following behaviours and articles are not permitted at AV:

- Physical or psychological abuse/bullying such as teasing, taunting, threatening, discriminating comments, use of foul language, gender-based or sexual harassment or violence of any kind
- Possession or use of tobacco, alcohol, or illegal drugs
- Clothing with any logos or graphics depicting violence, drugs, alcohol, or inappropriate language, gestures or topics
- Damage to camp property and/or the property of others
- Behaviour that requires supervision beyond the abilities and resources of AV

(e) Parents agree that it will be their responsibility to cover any and all costs for damages intentionally caused by their child to AV property and/or to the property of others.

6. ACTIVITIES

(a) Parents understand and agree that there are risks inherent in any camp program, including but not limited to injury arising from participation in such an active program. Parents further acknowledge that swimming, sports and outdoor and recreational activities are integral parts of the camp program. Campers are encouraged to participate in all activities deemed by AV to be appropriate for their age and ability. It is also understood that some camp activities may be offered at off-site locations such as local parks within walking distance of AV, and other camps. Unless the camp is notified in writing, of any limitations or otherwise, Parents agree to allow their child(ren) to participate in all camp activities, camp overnights and in any supervised activities or trips both on and off camp property.

(b) AV reserves the right to place each camper in the swim level which our aquatic staff deem most appropriate to the camper's swim capabilities.

(c) AV will make every reasonable effort to hire qualified, experienced activity leaders for the various activities at AV. It is understood that the activities are subject to change based on the availability of appropriate activity leaders.

7. GENERAL

(a) Parents agree and understand that on-going communication between Parents and AV significantly enhances the camp experience. Parents agree to contact the camp with concerns or questions.

(b) It is understood and agreed that AV can collect, use, disclose and retain personal information in accordance with the AV Privacy Pledge. AV's Privacy Pledge and Parent's consent apply to all the personal and financial information provided.

(c) It is understood that every reasonable effort will be made to safeguard campers' belongings, however AV will not be responsible for articles of clothing, personal athletic equipment, eyeglasses, retainers, braces, hearing aids, ear plugs, etc. that are lost or damaged.

(d) Parents agree that photographs, digital photographs, videos and new media of the registered camper and/or his/her family members may be used and/or reprinted by AV for advertising and promotional purposes. In the event that AV is asked to participate in any of the following, Parents agree that their camper may participate in any television filming and newspaper interviews.